

CHAPTER 9:

MAKING ADJUSTMENTS

PURPOSE

In this chapter, you will learn how to make cash adjustments using either the **Summary Payment with Negative Draw Adjustment** or the **Book Entry Adjustment** features.

PLEASE NOTE that another adjustment option is available. If the amount of the adjustment exceeds what you can be offset in a Summary Payment with Negative Draw, or if the Requestor's policies or procedures preclude Negative Draws, returning funds is another alternative. However, this is NOT an adjustment that you can initiate through the ASAP system. The Payment Requestor must have its financial institution return funds to the ASAP system. Funds may be returned via FEDWIRE or ACH. Funds are returned to an ASAP suspense account, and then classified by the RFC to the ASAP account(s) for which the adjustment is being made.

Instructions for returning funds are supplied in the ASAP Payment Formats Package. It is located on the ASAP web site at <http://www.fms.treas.gov/asap/pay-intro.html>. You may also contact your servicing RFC for a hard copy.

REASONS FOR ADJUSTMENTS

Adjustments typically occur following the collection of funds, the reconciliation of outlays, the drawing of funds from the wrong account by a Payment Requestor, or any other condition that results in excess cash on hand at the recipient level.

GETTING STARTED

Both the Summary Payment with Negative Draw Adjustment and the Book Entry Adjustment features are accessible through the Payment Request Processing menu. See the Example on the following page.

ACTION:

On the Main Menu, type 1 for Payment Request Processing and press Enter.

SP010A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP010A0	MAIN MENU	HH:MM:SS
08/02/2000 T		
<1> PAYMENT REQUEST PROCESSING		
<2> INQUIRY MENU		
<3> FEDERAL AGENCY FUNCTIONS MENU		
<4> RFC FUNCTIONS MENU		
<5> FRB SUPPORT PROCESSING		
<6> REPORTS REQUEST MENU		
<7> NOTIFICATIONS		
ASAP ID		
ORGANIZATION ACCESS CODE	ENTER SELECTION NUMBER: 1	
	PRESS ENTER	
F2=EXIT		

RESULT:

The Payment Request Processing menu appears.

SP020A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP020A0	PAYMENT REQUEST PROCESSING	HH:MM:SS
08/02/2000 T		
<1> TEMPLATE PAYMENT REQUEST PROMPT		
<2> MASTER PAYMENT REQUEST PROMPT		
<3> CREATE PAYMENT REQUESTOR TEMPLATE PROMPT		
<4> BOOK ENTRY ADJUSTMENT PROMPT		
<5> PAYMENT CANCELLATION PROMPT		
<6> INTERSTATE AUTHORIZATION TRANSFER PROMPT		
ENTER SELECTION NUMBER: _		
PRESS ENTER		
F2=EXIT	F5=MAIN	

SECTION 9.1

Summary Payment with Negative Draw Adjustment

A Summary Payment with a Negative Draw Adjustment is a request for funds which includes a negative draw from one or more accounts and for which the net total of the draw is greater than zero. **The net amount of the adjustment MUST BE greater than zero - it cannot be zero, and it cannot be negative. A negative Draw ALWAYS RESULTS in a payment going to the payment requestor's bank account.** Typically, Negative Draws are used to offset payments for receivable amounts due a Federal Agency. However, Negative Draws may also be used to adjust, return, and redistribute excess cash on hand at the same time as making a funding request.

The Negative Draw feature allows the user to enter negative amounts for one or more accounts on the summary payment request as long as the total amount of the request is positive. However, users cannot increase the available balance of an account to an amount greater than the cumulative authorized amount. Each of the request processes in ASAP (**Master** and **Template**) allows for a Negative Draw when requesting a **summary payment**. Recall, however, that Federal Agencies may only make payment requests using the Master payment request feature.

The following Example illustrates how to perform a basic Summary Payment with Negative Draw Adjustment.

EXAMPLE

Using the Master Payment Request process, we will make a request for funds with a negative draw.

- < One Recipient Organization
- < More than one screen of accounts
- < Summary ACH payment

STEP 1: ACTION

After selecting menu option 2 from the Payment Request Processing menu, the Master Payment Request prompt screen appears. Fill in the prompt screen as shown below and press Enter.

```

SP025C          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP025CO          MASTER PAYMENT REQUEST PROMPT                      HH:MM:SS
08/02/2000 T
REQUESTOR ID: 0101234  SHORT NAME:                                BANK ACCT: 1 (1ST, OR ENTER
TYPE OF PAYMENT: S  (I=INDIVIDUAL OR S=SUMMARY)                    2=2ND, 3=3RD
PAYMENT DELIVERY METHOD: A (A=ACH OR F=FEDWIRE)                    4=4TH, OR
SETTLEMENT DATE: 08/03/2000  (MM/DD/CCYY)                        BLANK FOR LIST)
REQUESTOR REFERENCE NUMBER: TRAINING_____

PLEASE ENTER THE FOLLOWING TO DISPLAY ACCOUNTS:

RECIPIENT ID: 0101111  SHORT NAME:
AGENCY LOCATION CODE/REGION: 11000001 / ____

F4=MENU F5=MAIN

```

STEP 1: RESULT

The request entry screen is displayed with all accounts for the Federal Agency - Recipient Organization combination specified on the prompt.

```

SP030E          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP030EO          SUMMARY PAYMENT REQUEST MASTER ENTRY                HH:MM:SS
08/02/2000 T

PAGE          1 OF 2

REQUESTOR ID: 0101234  SHORT NAME: GRAY U
SETTLEMENT DATE: 08/03/2000  REQ REF NUM: TRAINING          TYPE OF PAYMENT: S
AGENCY LOCATION CODE/REGION:11000001/  SHORT NAME:US MONEY1
RECIPIENT ID: 0101111 SHORT NAME: GRAY U          TOT AMT REQ:_____
CASH ON HAND: _____          TOT AMT ENT:
ASAP SEQUENCE NUMBER:

ACCOUNT ID          AMOUNT REQUESTED          AVAILABLE BALANCE          ITM
F1R10001          _____          $500,000.00
F1R10002          _____          $400,000.00
F1R10003          _____          $399,000.00
F1R10004          _____          $500,000.00
XZXZXZX          _____
1212121          _____
F1R10005          _____          $450,000.00
F1R10006          _____          $500,000.00
F1R10007          _____          $500,000.00

ACTION: _  (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)
F8=PGDN F9=ALC F10=RO

```

STEP 2: ACTION

Enter the total amount requested, in the TOT AMT REQ field, which is the net total of the summary payment (positive draws minus negative draws). Enter the AMOUNT REQUESTED from each desired account. Enter a minus (-) sign in front of the negative draw amount. Type a V in the ACTION field and press Enter to validate the page.

SP030E	AUTOMATED STANDARD APPLICATION FOR PAYMENTS		08/02/00
SP030EO	SUMMARY PAYMENT REQUEST MASTER ENTRY		HH:MM:SS
08/02/2000 T			
		PAGE	1 OF 2
REQUESTOR ID: 0101234 SHORT NAME: GRAY U			
SETTLEMENT DATE: 08/03/2000		REQ REF NUM: TRAINING	TYPE OF PAYMENT: S
AGENCY LOCATION CODE/REGION:11000001/		SHORT NAME:US MONEY1	
RECIPIENT ID: 0101111 SHORT NAME: GRAY U		TOT AMT REQ:	30000
CASH ON HAND: _____		TOT AMT ENT: _____	
ASAP SEQUENCE NUMBER: _____			
ACCOUNT ID	AMOUNT REQUESTED	AVAILABLE BALANCE	ITM
F1R10001	_____	\$500,000.00	
F1R10002	-10000	\$400,000.00	
F1R10003	40000	\$399,000.00	
F1R10004	_____	\$500,000.00	
XZXXZX	_____		
1212121	_____		
F1R10005	_____	\$450,000.00	
F1R10006	_____	\$500,000.00	
F1R10007	_____	\$500,000.00	
ACTION: V (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)			
F8=PGDN F9=ALC F10=RO			

STEP 2: RESULT

The system validates your entries and formats all dollar amounts. Note: The pre-request available balances have not changed.

SP030E	AUTOMATED STANDARD APPLICATION FOR PAYMENTS		08/02/00
SP030EO	SUMMARY PAYMENT REQUEST MASTER ENTRY		HH:MM:SS
08/02/2000 T			
		PAGE	1 OF 2
REQUESTOR ID: 0101234 SHORT NAME: GRAY U			
SETTLEMENT DATE: 08/03/2000		REQ REF NUM: TRAINING	TYPE OF PAYMENT: S
AGENCY LOCATION CODE/REGION:11000001/		SHORT NAME:US MONEY1	
RECIPIENT ID: 0101111 SHORT NAME: GRAY U		TOT AMT REQ:	\$30,000.00
CASH ON HAND: _____		TOT AMT ENT:	\$30,000.00
ASAP SEQUENCE NUMBER: _____			
ACCOUNT ID	AMOUNT REQUESTED	AVAILABLE BALANCE	ITM
F1R10001	_____	\$500,000.00	
F1R10002	\$10,000.00-	\$400,000.00	
F1R10003	\$40,000.00	\$399,000.00	
F1R10004	_____	\$500,000.00	
XZXXZX	_____		
1212121	_____		
F1R10005	_____	\$450,000.00	
F1R10006	_____	\$500,000.00	
F1R10007	_____	\$500,000.00	
ACTION: _ (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)			
F8=PGDN F9=ALC F10=RO			
I0035 SUCCESSFULLY VALIDATED. NO ERRORS FOUND.			

STEP 3: ACTION

Type a P in the ACTION field and press Enter to post your request.

SP030E	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP030EO	SUMMARY PAYMENT REQUEST MASTER ENTRY	HH:MM:SS
08/02/2000 T		
		PAGE 1 OF 2
REQUESTOR ID: 0101234 SHORT NAME: GRAY U		
SETTLEMENT DATE: 08/03/2000 REQ REF NUM: TRAINING TYPE OF PAYMENT: S		
AGENCY LOCATION CODE/REGION:11000001/ SHORT NAME:US MONEY1		
RECIPIENT ID: 0101111 SHORT NAME: GRAY U		TOT AMT REQ: \$30,000.00
CASH ON HAND: _____		TOT AMT ENT: \$30,000.00
ASAP SEQUENCE NUMBER:		
ACCOUNT ID	AMOUNT REQUESTED	AVAILABLE BALANCE ITM
F1R10001	_____	\$500,000.00
F1R10002	\$10,000.00-_____	\$400,000.00
F1R10003	\$40,000.00_____	\$399,000.00
F1R10004	_____	\$500,000.00
XZXZXZX	_____	
1212121	_____	
F1R10005	_____	\$450,000.00
F1R10006	_____	\$500,000.00
F1R10007	_____	\$500,000.00
ACTION: P (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)		
F8=PGDN F9=ALC F10=RO		
I0035 SUCCESSFULLY VALIDATED. NO ERRORS FOUND.		

STEP 3: RESULT

The system re-edits and posts your entries. The screen displays the updated available balances which now reflect the draws. The system also assigns an ASAP SEQUENCE NUMBER to the summary payment and ITEM NUMBERS to each component request. **Note:** The available balance for account F1R10002 increases because of the posted negative draw.

SP030E	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP030EO	SUMMARY PAYMENT REQUEST MASTER ENTRY	HH:MM:SS
08/02/2000 T		
		PAGE 1 OF 2
REQUESTOR ID: 0101234 SUMMARY POSTED		
SETTLEMENT DATE: 08/03/2000 REQ REF NUM: TRAINING TYPE OF PAYMENT: S		
AGENCY LOCATION CODE/REGION:11000001/ SHORT NAME:US MONEY1		
RECIPIENT ID: 0101111 SHORT NAME: GRAY U		TOT AMT REQ: \$30,000.00
CASH ON HAND: _____		TOT AMT ENT: \$30,000.00
ASAP SEQUENCE NUMBER: 08/02/2000 E1QM2D5V 000001 0900363		
ACCOUNT ID	AMOUNT REQUESTED	AVAILABLE BALANCE ITM
F1R10001	_____	\$500,000.00
F1R10002	\$10,000.00-_____	\$410,000.00 01
F1R10003	\$40,000.00	\$359,000.00 02
F1R10004	_____	\$500,000.00
XZXZXZX	_____	
1212121	_____	
F1R10005	_____	\$450,000.00
F1R10006	_____	\$500,000.00
F1R10007	_____	\$500,000.00
ACTION: _ (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)		
F3=PRMT F4=MENU F5=MAIN F8=PGDN		
I0043 SUMMARY PAYMENT REQUESTED POSTED SUCCESSFULLY.		

STEP 4: ACTION

Press F4=Menu to return to the Payment Request Processing Menu.

SP030E	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP030EO	SUMMARY PAYMENT REQUEST MASTER ENTRY	HH:MM:SS
08/02/2000 T		
		PAGE 1 OF 2
REQUESTOR ID: 0101234	SUMMARY POSTED	
SETTLEMENT DATE: 08/03/2000	REQ REF NUM: TRAINING	TYPE OF PAYMENT: S
AGENCY LOCATION CODE/REGION:11000001/ SHORT NAME:US MONEY1		
RECIPIENT ID: 0101111	SHORT NAME: GRAY U	TOT AMT REQ: \$30,000.00
CASH ON HAND:		TOT AMT ENT: \$30,000.00
ASAP SEQUENCE NUMBER: 08/02/2000 E1QM2D5V 000001 0900363		
ACCOUNT ID	AMOUNT REQUESTED	AVAILABLE BALANCE
F1R10001		\$500,000.00
F1R10002	\$10,000.00-	\$410,000.00
F1R10003	\$40,000.00	\$359,000.00
F1R10004		\$500,000.00
XZXZXZX		
1212121		
F1R10005		\$450,000.00
F1R10006		\$500,000.00
F1R10007		\$500,000.00
ACTION:_ (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)		
F3=PRMT F4=MENU F5=MAIN F8=PGDN		
I0043 SUMMARY PAYMENT REQUESTED POSTED SUCCESSFULLY.		

STEP 4: RESULT

The Payment Request Processing Menu appears.

SP020A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP020AO	PAYMENT REQUEST PROCESSING	HH:MM:SS
08/02/2000 T		
<1> TEMPLATE PAYMENT REQUEST PROMPT		
<2> MASTER PAYMENT REQUEST PROMPT		
<3> CREATE PAYMENT REQUESTOR TEMPLATE PROMPT		
<4> BOOK ENTRY ADJUSTMENT PROMPT		
<5> PAYMENT CANCELLATION PROMPT		
<6> INTERSTATE AUTHORIZATION TRANSFER PROMPT		
ENTER SELECTION NUMBER: _		
PRESS ENTER		
F2=EXIT F5=MAIN		

SECTION 9.2

BOOK ENTRY ADJUSTMENTS

The Book Entry Adjustment feature allows the user to adjust cash on hand balances between ASAP Accounts that share the same Agency Location Code/Region **without making a funding request**. It works like a journal entry in a general ledger, using increases and decreases to individual accounts to reflect adjustments. Characteristically, Book Entry Adjustments are made to adjust account balances, adjust excess cash on hand, or to correct a draw made from a wrong account.

Book Entry Adjustments may be entered for any accounts associated with a single Agency Location Code/Region. Requestors must procedurally, however, follow guidelines from the granting Federal Agency when making Book Entry Adjustments between ASAP accounts.

Book Entry Adjustments NEVER result in a payment being delivered to the Recipient's bank account, and all decreases must equal increases (the net effect of a book entry's adjustment is always zero).

In addition, the Book Entry feature precludes users from increasing the available balance of an ASAP Account to an amount greater than the cumulative authorized amount for that account.

SCREEN FIELDS TO NOTE

The following fields appear on one or more of the screens in this feature:

- < **Adjustment Reference Number** - an optional identifier from 1 to 15 characters which may be assigned to the book entry adjustment.
- < **Adjustment Reason** - an optional description of the adjustment entered by the user of up to 3 lines of 50 characters each.
- < **ASAP Sequence Number** - an identifier assigned by the ASAP system when a book entry adjustment is posted. It consists of the following:
 - Date** - the date the transaction was posted.
 - Terminal ID** - the ASAP terminal (PC connection) from which the adjustment was made.
 - Sequence #** - a sequential number used to identify the session during which the adjustment was made on a given terminal and date.

- < **Decrease Avail Bal By Amount** - the amount of money moved **out** of an ASAP Account.
- < **Increase Avail Bal By Amount** - the amount of money moved **into** an ASAP Account.
- < **Tot Decr** - The system calculated sum of all decreases in an adjustment transaction.
- < **Tot Incr** - The system calculated sum of all increases in an adjustment transaction.
- < **ITM** - sequential numbers assigned by the system to each item within an adjustment when the adjustment is posted.

The following Example illustrates how to use the Book Entry Adjustment feature in ASAP.
To get to the starting point for the Example, follow the steps below:

ACTION:

Select item 4 from the Payment Request Processing Menu and press Enter.

SP020A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP020AO	PAYMENT REQUEST PROCESSING	HH:MM:SS
08/02/2000 T		
<1> TEMPLATE PAYMENT REQUEST PROMPT		
<2> MASTER PAYMENT REQUEST PROMPT		
<3> CREATE PAYMENT REQUESTOR TEMPLATE PROMPT		
<4> BOOK ENTRY ADJUSTMENT PROMPT		
<5> PAYMENT CANCELLATION PROMPT		
<6> INTERSTATE AUTHORIZATION TRANSFER PROMPT		
ENTER SELECTION NUMBER:		4
PRESS ENTER		
F2=EXIT F5=MAIN		

RESULT:

The Book Entry Adjustment Prompt screen appears.

SP047A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP047A0	BOOK ENTRY ADJUSTMENT PROMPT	HH:MM:SS
08/02/2000 T		
REQUESTOR ID:	SHORT NAME:	
ADJUSTMENT REFERENCE NUMBER: _____		
AGENCY LOCATION CODE/REGION: 11000001 /__ SHORT NAME: US MONEY1		
RECIPIENT ID: _____	SHORT NAME:	
ADJUSTMENT REASON: _____		

F4=MENU F5=MAIN		

EXAMPLE

Using the Book Entry Adjustment feature, users will be able to adjust the available balances for multiple accounts.

- < One Recipient
- < Multiple Accounts

STEP 1: ACTION

Fill in the prompt screen as shown below and press Enter.

SP047A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP047A0	BOOK ENTRY ADJUSTMENT PROMPT	HH:MM:SS
08/02/2000 T		
REQUESTOR ID: 0101234	SHORT NAME:	
ADJUSTMENT REFERENCE NUMBER: _____		
AGENCY LOCATION CODE/REGION: 11000001/___	SHORT NAME: US MONEY1	
RECIPIENT ID: 0101111	SHORT NAME:	
ADJUSTMENT REASON: Drew from wrong account _____		

F4=MENU F5=MAIN		

STEP 1: RESULT

The following screen appears with the Account IDs and available balances for the Federal Agency - Recipient Organization combination specified on the prompt..

SP048A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP048A0	BOOK ENTRY ADJUSTMENT PROCESSING	HH:MM:SS
08/02/2000 T		
REQUESTOR ID: 0101234	SHORT NAME: GRAY U	PAGE 1 OF 2
ADJUSTMENT REFERENCE NUM:		
AGENCY LOCATION CODE/REGION: 11000001/	SHORT NAME: US MONEY1	
	TOT DECR:	\$0.00
RECIPIENT ID: 0101111	SHORT NAME: GRAY U	TOT INCR: \$0.00
ADJUSTMENT REASON: DREW FROM WRONG ACCOUNT _____		

ASAP SEQUENCE NUMBER:		
ACCOUNT ID	DECREASE AVAIL BAL. BY AMOUNT	INCREASE AVAIL BAL. BY AMOUNT
F1R10001	_____	_____
F1R10002	_____	_____
F1R10003	_____	_____
F1R10004	_____	_____
		AVAILABLE BALANCE ITM
		\$500,000.00
		\$410,000.00
		\$359,000.00
		\$500,000.00
XZXZXZX	_____	_____
1212121	_____	_____
ACTION: __ (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)		
	F8=PGDN	F10=RO

STEP 2: ACTION

From the desired account, enter an amount for an account balance to be decreased, and a corresponding amount for an account balance to be increased. **Note:** Total increases must equal total decreases. Enter the letter P in the Action field and press Enter.

```

SP048A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP048A0          BOOK ENTRY ADJUSTMENT PROCESSING                    HH:MM:SS
08/02/2000 T
REQUESTOR ID: 0101234      SHORT NAME: GRAY U          PAGE      1  OF   2
ADJUSTMENT REFERENCE NUM:
AGENCY LOCATION CODE/REGION:11000001/  SHORT NAME:US MONEY1
                                     TOT DECR:   $0.00
RECIPIENT ID:  0101111          SHORT NAME: GRAY U      TOT INCR:   $0.00
ADJUSTMENT REASON: DREW FROM WRONG ACCOUNT_____
_____
_____
ASAP SEQUENCE NUMBER:
ACCOUNT ID      DECREASE AVAIL      INCREASE AVAIL      AVAILABLE BALANCE  ITM
                BAL. BY AMOUNT      BAL. BY AMOUNT
F1R10001      50000_____          _____          $500,000.00
F1R10002      _____          50000_____          $410,000.00
F1R10003      _____          _____          $359,000.00
F1R10004      _____          _____          $500,000.00
                XZXZXZX
                1212121
ACTION: P (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)
                                     F8=PGDN      F10=RO

```

STEP 2: RESULT

The system posts the entry. The available balances are adjusted accordingly.

```

SP048A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP048A0          BOOK ENTRY ADJUSTMENT PROCESSING                    HH:MM:SS
08/02/2000 T
REQUESTOR ID: 0101234      ADJUSTMENT POSTED          PAGE      1  OF   2
ADJUSTMENT REFERENCE NUM:
AGENCY LOCATION CODE/REGION:11000001/  SHORT NAME:US MONEY1
                                     TOT DECR: $50,000.00
RECIPIENT ID:  0101111          SHORT NAME: GRAY U      TOT INCR: $50,000.00
ADJUSTMENT REASON: DREW FROM WRONG ACCOUNT_____
_____
_____
ASAP SEQUENCE NUMBER: 08/02/2000 E1QP120V 000003
ACCOUNT ID      DECREASE AVAIL      INCREASE AVAIL      AVAILABLE BALANCE  ITM
                BAL. BY AMOUNT      BAL. BY AMOUNT
F1R10001      $50,000.00          _____          $450,000.00      01
F1R10002      _____          $50,000.00          $460,000.00      02
F1R10003      _____          _____          $359,000.00
F1R10004      _____          _____          $500,000.00
                XZXZXZX
                1212121
ACTION: (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)
                F3=PRMT F4=MENU F5=MAIN          F8=PGDN
I0066      BOOK ENTRY ADJUSTMENT POSTED SUCCESSFULLY.

```

STEP 3: ACTION

Press F5=MAIN to return to the Main Menu.

```

SP048A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP048A0          BOOK ENTRY ADJUSTMENT PROCESSING                    HH:MM:SS
08/02/2000 T
REQUESTOR ID: 0101234          ADJUSTMENT POSTED                     PAGE 1 OF 2
ADJUSTMENT REFERENCE NUM:
AGENCY LOCATION CODE/REGION:11000001/  SHORT NAME:US MONEY1
                                           TOT DECR: $50,000.00
RECIPIENT ID: 0101111          SHORT NAME: GRAY U  TOT INCR: $50,000.00
ADJUSTMENT REASON: DREW FROM WRONG ACCOUNT_____
_____
_____
ASAP SEQUENCE NUMBER: 08/02/2000 E1QP120V 000003
  ACCOUNT ID      DECREASE AVAIL    INCREASE AVAIL    AVAILABLE BALANCE  ITM
F1R10001          $50,000.00          _____        $450,000.00       01
F1R10002          _____          $50,000.00        $460,000.00       02
F1R10003          _____          _____        $359,000.00
F1R10004          _____          _____        $500,000.00
  XXXZZZX
  1212121          _____          _____
ACTION: (P=POST, V=VALIDATE, R=REFRESH, E=ESCAPE, J=JUMP)
        F3=PRMT F4=MENU F5=MAIN          F8=PGDN
I0066  BOOK ENTRY ADJUSTMENT POSTED SUCCESSFULLY.

```

STEP 3: RESULT

The Main Menu appears.

```

SP010A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS          08/02/00
SP010A0          MAIN MENU                                          HH:MM:SS
08/02/2000 T

      <1> PAYMENT REQUEST PROCESSING
      <2> INQUIRY MENU
      <3> ACCOUNT/AUTHORIZATION PROCESSING
      <4> RFC FUNCTIONS MENU
      <5> FRB SUPPORT PROCESSING
      <6> REPORT REQUEST MENU
      <7> NOTIFICATIONS

              ASAP ID
ORGANIZATION ACCESS CODE          ENTER SELECTION NUMBER: _
                                   PRESS ENTER

F2=EXIT

```